**On forwarder company letterhead**

# Confirmation of appointment of the sub agent to be the direct customs agent of the declarant

|  |  |  |
| --- | --- | --- |
| I, |  | (i) |

### Having authority to sign on behalf of

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A (name) |  | (EORI No.) |  | (ii) |

Hereby appoint

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| B (name) | ITAL LOGISTICS LIMITED | (EORI No.) | GB757 8386 70 000 | (iii) |

That entity (A) have obtained from our clients written authority to act as a **direct customs agent** on their behalf in all and any dealings with HMRC, as detailed in Clause 21 Customs Agents of the Taxation (Cross Border) Trade Act 2018.

The empowerment authorises entity (A) to delegate customs clearance to sub agents as a **direct customs agent** of the original declarant.  On behalf of entity (A), we hereby confirm the appointment of entity B to act as sub agent on our behalf and authorise them in line with our empowerment to act as a **direct customs agent** on behalf of the declarant in all dealings with HMRC

The appointing direct customs agent warrants that documentary evidence of original authorisations from are retained from the original declarant and will be made available on request. Should any such authorisation lapse in time or be revoked by company A’s customer, the sub agent will be advised immediately.

Both entities named above agree that this empowerment and the resultant commercial contracts will be transacted under and subject to the current edition of the BIFA standard terms and conditions.

|  |  |
| --- | --- |
| Signed: |  |
| Position: |  |
| Dated: |  |

Notes:

(i) Name of person signing, who must have authority to sign on behalf of the entity

(ii) Legal name & EORI Trader Identification No. of appointing direct customs agent

(iii) Legal name & EORI Trader Identification No. of representative or sub agent